



Instructions for Sensory Spaces on Wheels

Advance Preparations

- 1) Make sure all rechargeable items are fully charged.
- 2) Place 2' foam tiles in a 3x3 or 4x4 configuration depending on the floor environment.
- 3) Remove the tie strap from the ice fishing house.
- 4) Place the ice fishing tent in the middle of the foam tile base.
- 5) Red portion of the tent is facing up.
- 6) Spread the tent.

Build

- 1) Place your left foot on the center of the tent base.
- 2) Reach over and pull the handle on the top portion of the tent (this is the first major step).
- 3) Place your left foot on the floor base of the tent.
- 4) Place your left arm on the top of the tent. Grip firmly.
- 5) With your right hand, grab the handle and pull it towards your body.
- 6) Repeat steps 3-6 until all sides have popped into place.
- 7) Zip open the side entrance of the tent.
- 8) If building a configuration of two spaces, build a 3x8 foam tile base.
- 9) If building multiple spaces, place the tent on an angle that allows tent doors to slightly face each other.

Assemble

- 1) Gather all equipment.
- 2) Place the portable charging station behind the sensory space.
- 3) Connect extension cord to the portable charging station.
- 4) Place extension cord under the tent flooring and lead them towards the back.
- 5) Place two chairs inside facing in the direction of the door.
- 6) Place the optic fiber lights battery behind the Velcro clear window while fibers are facing out.
- 7) Place individual fibers around the roof inside the tent, let some hang down and some trail on the floor - factor in visitors' reach and grasp when designing arrays.



- 8) Connect the optic lighting to the extension cord. When connecting all electronics, place under the tent and avoid tripping hazards.
- 9) Get the star gazer (while sitting down) and place it in front of the chair next to the LED optic lights on the floor to illuminate the section participants will see - adjust accordingly.
- 10) Place weighted blankets on chairs for visitor accessibility.
- 11) Get the USB-powered fan and set it behind the tent in the air vent opening (use Velcro if needed).
- 12) When needed, place fidgets in reach of visitors. Fidgets should be made available if in-accordance with COVID protocols.

Take-Down Accessories

- 1) Position cart next to space.
- 2) Disassemble chairs and place them on the cart.
- 3) Drape weighted blankets over the chairs.
- 4) Disconnect fiber optic lights and star gazer and place them in their correct boxes.
- 5) Disassemble USB powered fan, extension cord, and portable power station.
- 6) Place all items in the cart in an organized manner.

Take-Down Space

- 1) Place your left hand over the top of the tent and push down.
- 2) Place your left foot on the base of the tent.
- 3) Place your hand on the roof of the tent.
- 4) Use your right hand to push in the sides of the tent.
- 5) Once all are down, move one corner and cross it to the opposite corner.
- 6) Once gathered, roll up the tent and place the tie around it. The tent will look like a collapsed umbrella.
- 7) Gather all the foam tiles, brush them off, and place them in sections with their protective coverings.
- 8) Place the tent at the bottom compartment of the cart.
- 9) Place remaining items in the top compartment of the cart.
- 10) All equipment should be organized to best fit in the cart without damaging equipment and allow for unpacking and assembly at the next location.